



Recruitment Pack

Diesel Foreman

Date Posted: 3 January 2018

Department: Traction & Rolling Stock

Location: Bury, Lancashire

Salary: Negotiable depending on experience

Contract Type: Permanent, Full Time, 38 hours per week



About the East Lancashire Railway

Based in the heart of Bury, the East Lancashire Railway is a lovingly restored heritage railway which journeys for twelve miles through picturesque scenery from Heywood in the east to Rawtenstall in the north, calling at Bury, Burrs Country Park, Summerseat, Ramsbottom and Irwell Vale along the way.

The railway has an impressive history dating back to 1846 when it was used to transport both goods and factory workers around the country during the busy Industrial Revolution. The railway played an important part in supporting local industry and carried thousands of factory workers to seaside resorts for the annual Wakes Week holiday. As transport links improved people and industry were no longer reliant on the railway and the line sadly closed in 1966.

The East Lancashire Railway reopened as a passenger service in the late 1980s and is now a registered charity run by the East Lancashire Railway Trust, which includes representatives from Bury, Rochdale and Rossendale councils. Alongside 67 paid staff (40 FTE), the ELR maintains a workforce of 750 dedicated and skilled volunteers who assist in the day-to-day running of the line.

As one of the most popular visitor attractions in Greater Manchester, the railway welcomes over 200,000 visitors a year (*2016 visitor numbers*) with well-equipped stations complete with cafés, pubs, gift shops and a Transport Museum and plenty of things to see and do around the line.

The East Lancashire Railway has a busy calendar of events including the popular Santa Specials that attract around 40,000 visitors each year, the award-winning 1940s Weekend and bespoke enthusiast events. The railway also boasts a variety of experiences, from guided Rail Ale Trail tours and steam train hauled fine dining to expert led photography courses and hands-on Drive a Train experiences. The railway understands the need to diversify its offering to attract more visitors and supporters and to continue the preservation of the line for future generations.



Overview of Role

JOB TITLE: Diesel Foreman

DEPARTMENT: Traction & Rolling Stock

REPORTS TO: Traction & Rolling Stock Production and Planning Manager

INTRODUCTION

An opportunity has arisen within the Traction & Rolling Stock Department for a Diesel Foreman. Key responsibilities include overseeing the day-to-day running of the diesel traction department in line with ELLR Co Safety Management System (SMS) and any other departmental policies in force and ensuring that the diesel traction units that operate on the ELR are fit for purpose and adequately maintained in line with East Lancashire Railway policies and running agreements.

SPECIFIC DUTIES

- Ensure diesel traction units are fit for service and detailed maintenance records are kept and updated, liaising with loco owners/groups to ensure this is achieved.
- Keep an accurate log of diesel traction unit service mileages and weekly shunt loco use.
- Liaise with insurance company officials to ensure operational traction units obtain air receiver and steam generator inspections at the required intervals.
- Notify Traction & Rolling Stock Production & Planning Manager of any safety of the line concerns or any other issues that may impede the integrity of the traction unit to operate in a safe manner.
- Introduce a nominated stand-**by locomotive for each week's operation and advise Company Managers which unit is available and its** location. Issuing this information to both the Operations Manager and Diesel Operations Manager before the next roster is published.
- Ensure materials required for the day-to-day operation of the diesel traction fleet are ordered in time and budget by the Traction & Rolling Stock Office Manager.
- Support both paid and volunteer staff in activities associated with the examination, maintenance and operation of the loco fleet and company assets.
- **Oversee the effective keeping of records, supervision of the Company's procurement arrangements and the general administration** processes associated with the departmental activity.
- Support and encourage the involvement of diesel department volunteers to undertake basic checks on traction units prior to use on services, this will involve some weekend work.
- Act on own initiative in the absence of the Traction & Rolling Stock Production and Planning Manager and in conjunction and approval of the secondary manager, Chief Mechanical Engineer, (and or his/her deputies) in accordance with the laid down requirements and prevailing workload.



- Prepared to work in any other department as instructed to suit the needs of the business by reasonable request of the management.
- Where appropriate, advise and train volunteers and other paid staff in techniques and specific job needs relevant to Diesel Traction.

SPECIAL DUTIES

- Adopt a safe working attitude and acquire a full knowledge of, and compliance with, relevant parts of the Rule Book, Safety Management System, Emergency Procedures and other company and departmental procedures.
- Take reasonable care for the Health, Safety and Welfare of yourself and of other persons who may be affected by your acts or omissions.
- Do not intentionally or recklessly interfere with or misuse anything provided in the interests of Health, Safety or Welfare.
- Ensure compliance with all relevant legislation, including the Health & Safety at Work etc. Act 1974, the Railways and Other Guided Transport Systems (Safety) Regulations 2006 and the Disability Discrimination Act 1995 so far as they apply to you and/or those you are responsible for.
- Occasionally and/or when instructed to attend and take part in departmental meetings at the bequest of a Departmental Manager or Director.

KEY PERFORMANCE INDICATORS

- Ensure that the diesel fleet is maintained to the required standard such that fleet availability and reliability is kept above a 2% in failure service margin.
- Ensure that vehicles available for service will cover operational requirements for passenger services and engineering departments needs.
- Complete all major repair, overhaul and restoration projects within agreed programmes and budgets.

Key Information



The closing date for applications for the Diesel Foreman position is Wednesday 24 January 2018.

To apply, please send a copy of your current CV, along with a cover letter, and email to Lee Kenny, Traction & Rolling Stock Production & Planning Manager, at tandsmanager@east-lancs-rly.co.uk or post to:

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